100% Renewable Energy Island by 2030 Trajectory Agreement

[Island name], [country]

This Renewable Energy Sources (RES)-island Trajectory Agreement has been drafted by and between the following Parties:

**Beneficiary**

[name of the island] Transition Team represented by:

[Island Contact Organisation 1] from [Island Organisation 1],

[Island Contact Organisation 2] from [island Organisation 2]

[Island Contact Organisation 3] from [island Organisation 3]

Organisation type:

Hereafter referred to as: the **Island Transition Team**, and

**Technical Assistance Provider**

the Clean energy for EU islands secretariat, represented by

[island secretariat member(s) who participated in the interview]

[regional partner representative name] from [regional partner organisation]

Hereafter referred to as **the Secretariat**.

# Introduction

The island [name of the island] applied and was selected for the Call for Application of Interest for 30 Renewable Islands by 2030 from the Clean energy for EU islands secretariat. The call for applicants was published in June 2023 and targeted islands with a vision to become a 100% RES island. The technical assistance is aimed at supporting the island to become fully renewable energy-powered islands by 2030. The focus of the technical assistance is on maximising implementation of projects contributing to 100% RES, removing potential barriers and/or bringing missing elements to ensure maximum implementation.

The island’s trajectory to becoming a 100% RES island (hereafter: the Island Trajectory) was specified during an interview that took place on [insert date] between the Island Transition Team and the Secretariat. The Island Trajectory is composed of the specific technical assistance that the Secretariat will provide, the workshops the Island Transition Team will take part in, and the responsibilities of the Parties for the successful implementation and completion of the trajectory.

The purpose of this RES-island Trajectory Agreement (hereafter: this Agreement) is to detail the Island Trajectory with a list of activities that will be implemented until [month year], and in any case before the end of December 2026. In addition, this Agreement helps set a common understanding and establish the responsibilities of each of the Parties.

The Parties to this Agreement agree on the following:

# Scope of the [name of the island] Trajectory

During the interview and following communication, the Island Trajectory was discussed. The Parties agreed on the following scope for the Trajectory (hereafter: the Trajectory Scope):

*A clear and detailed description of the support the Secretariat will provide under the Island Trajectory including the timeline showing the time range or deadline (year) for implementation of each of the activities within the agreed timeframe.*

*Possible activities include the preparation of a Clean Energy Transition Agenda, support for stakeholder engagement, regulatory analysis or pre-feasibility study for a specific sector or a project, feasibility studies, financing advice, tender support and topic-specific workshops. As a summary of this section, please use the table below to indicate the activities that will be implemented as part of the island Trajectory and the estimated timing for each one of them indicating the year of implementation.*

|  |  |  |
| --- | --- | --- |
| Activity name | Activity description | Estimated timeframe (year) |
|  |  |  |
|  |  |  |
|  |  |  |

The following activities will require financial plans to be prepared to facilitate implementation of the project on the ground.

*Indicate for which projects/activities financing plans need to be prepared with the estimated timeframe (year) of their preparation.*

|  |  |
| --- | --- |
| Activity name | Estimate timeframe (year) |
|  |  |

By signing of Trajectory Agreement, the island agrees to cooperate with the Secretariat with a joint commitment to identify, develop and implement projects which bring the island closer to the vision of becoming a 100% RES island.

Signing the Trajectory Agreement does not legally bind the island to achieve 100% RES by 2030. It is an engagement of the island transition team, within their current roles on the island, to proactively cooperate with the Secretariat to source crucial and impactful projects, identified in the Trajectory Agreement and find optimal ways for their implementation.

# Implementation

The Island Transition Team and the Secretariat are responsible to execute the activities listed in this Agreement to the best of their abilities.

*Introduce exact start and end dates and anticipated milestones of the Island Trajectory, including the milestones in the form of different reports, deadlines for delivery of the activity and final report for the activities.*

*Define who the relevant participants and stakeholders are and briefly define their roles. Refer to relevant letters of commitment and declarations of support. Link the above-mentioned activities to the building blocks: Energy efficiency measures, Renewable sources, Storage, flexibility, and demand response services, Transport on and to/from the island, Heating and cooling, Industrial activities, Interconnections, Renewable energy ownership and business models.*

## Input and data required for the Island Trajectory

The Island Transition Team is responsible for collecting, compiling, and sending the data and information needed for the Secretariat experts and requested by the Island manager from the Secretariat. The list below represents a non-exhaustive list of the initial input data and information that will be needed for the activities under this Agreement. For each of the input data/information the estimated deadline is provided.

|  |  |  |
| --- | --- | --- |
| Input data | Format and description | Agreed due month/year |
|  |  |  |
|  |  |  |
|  |  |  |

More data will be required as the Trajectory activities are implemented and further developed. New requests will be communicated by the island manager to the island transition team and the timeframe for their delivery will be agreed upon.

The data shared with the Secretariat will be treated as confidential and only used for the implementation of agreed activities under this Agreement. The Secretariat will request consent to the Island Transition Team to use the data, the activity reports, the final report, or any outcome of this support as part of communication activities.

## Yearly Stocktake Meeting

During the implementation of the Island Trajectory, a stocktake meeting will be organised once per year to assess the implemented activities. As a result of this assessment, the Trajectory Scope may be adapted. Changes to the Trajectory Scope will need to be agreed upon by the Island Transition Team and the Secretariat, in written format.

## Warning system

The Secretariat may issue up to **two warnings** to the Island Transition Team to make changes in the event of:

* Non-responsiveness from the Island Transition Team;
* Failure to provide the data by the timeframe agreed between the Parties;
* Lack of cooperation or communication by the Island Transition Team; or
* Loss of members (due to change of personnel, illness etc.) resulting in inaction or surpassing of deadlines.

The Secretariat may decide to terminate this Agreement if the Island Transition Team does not react to the issue raised in the warnings in a period of two weeks following the second warning. If the new transition team is formed, This Agreement will be amended and signed by the new representatives of the Island Transition Team.

# Timing

Each activity within the Island Trajectory is considered complete once the activity report has been finalised. The Island Trajectory is considered complete once all listed activities in this Agreement have been completed by the agreed end date [date].

The Island Trajectory should in any case be finalised before December 2026, with no possible extension to this date.

The signature of this Agreement is a requisite to start the work on activities.

# Collaboration with follower islands

During the period of implementation of this Agreement, the Island Transition Team agrees to be open for collaboration with two follower islands. The follower islands will be involved with the Secretariat on a specific topic within the Island Trajectory for a period of six months. The Secretariat will ensure that the topics will align in topic and timing with the timeframe of the activities under this Agreement.

# Signature

By their signatures below, the Parties have caused this Agreement to be executed and effective as of the signature date:

## Island support team

|  |  |
| --- | --- |
| [Island representative 1] from [Island organisation 1] | Date |
| [Island representative 2] from [Island organisation 2] | Date |
| [Island representative 3] from [Island organisation 3] | Date |

## Clean energy for EU islands secretariat

|  |  |
| --- | --- |
| Jan Cornillie, Director | Date |
|  [Regional partner contact] | Date |